**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:**  | Award of contract for Social Housing Decarbonisation Fund Wave 2.1 main contractor |
| **Decision date:** | 1 August 2023 |
| **Source of delegation:**  | Cabinet, [on 16 November 2022](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=7378&Ver=4), resolved to:4. Delegate authority to the Executive Director (Communities and People) in consultation with the Head of Financial Services / S151 Officer to spend the HRA funds together with SHDF grant funding for the purposes of the proposed retrofit scheme, including entering into contracts with contractors to deliver the works. |
| **What decision was made?**  | Following a competitive tender via OCC Procurement, to award a contract to VINCI Construction UK Limited for a value of £4.378m to deliver works to 216 properties as part of the Social Housing Decarbonisation Fund Wave 2.1 project.  |
| **Purpose:**  | The decision enables a main contractor for the SHDF wave 2.1 project to be appointed, allowing the project to progress. |
| **Reasons:**  | Cabinet, [on 16 November 2022](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=7378&Ver=4), resolved to grant approval for Oxford City Council to submit a funding bid in the Social Housing Decarbonisation Fund (SHDF) 2.1 bidding round in November 2022, seeking a government funding contribution towards a retrofit programme for around 300 Council houses.The Head of Corporate Strategy, [on 22 May 2023](https://mycouncil.oxford.gov.uk/ieDecisionDetails.aspx?ID=2407), took a decision to enter into a grant funding agreement to secure funds from the SHDF wave 2.1. |
| **Decision made by:**  | Peter Matthews Executive Director (Communities and People) |
| **Other options considered:** | The option not to appoint a contractor was rejected, as it would not allow the Social Housing Decarbonisation Fund wave 2.1 project to be progressed. The decision to award the contract has been taken following a compliant procurement process. |
| **Documents considered:** | None |
| **Key or Not Key:** | Key decision (expenditure, income or savings of £500,000 or greater in the context of the medium term financial strategy). |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:**  | None |
| **This form was completed by:****Name & title:****Date:** | Juliet NicholasEnergy and Sustainability Manager14 July 2023 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date***  |
| **Decision maker**  | Peter Matthew Executive Director (Communities and People) | 1 August 2023 |

**Consultee checklist**

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| ***Consultees*** | ***Name and job title*** | ***Date***  |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services / S151 Officer | 1 August 2023 |